

CABINET

White Lund CCTV System 24th April 2018

Report of Chief Officer (Environment)

PURPOSE OF REPORT				
To seek approval to introduce a new CCTV and access control system to White Lund Depot				
Key Decision	X	Non-Key Decision	Referral from Cabinet Member	
Date of notice of forthcoming key decision		11 th April 2018		
This report is public				

RECOMMENDATIONS OF COUNCILLOR BRENDAN HUGHES

- (1) That Cabinet approves the use of the Invest to Save reserve to fund the one-off installation costs of a new CCTV and access control system at White Lund Depot.
- (2) That the Chief Officer (Resources) be authorised to update the General Fund Capital Programme and Revenue Budget to include the associated costs/savings arising from this proposal.

1.0 Introduction

- 1.1 Council on the 28th February 2018, as part of the savings and growth exercise, approved a project that would provide ongoing revenue savings titled 'Extension of CCTV system to Public Buildings.' The immediate plan was to extend the new system to include White Lund Depot.

There are a number of cameras located around the Depot and buildings. These cameras are old and require modernising.

- 1.1 The option that has been developed includes introducing an automated vehicle access system (barriers), alongside upgrading the existing CCTV cameras and installing a series of new cameras in strategic positions around the Depot. This will vastly improve the management of the depot.
- 1.2 Application of technology in this way will improve, modernise and futureproof security arrangements and furthermore, generate annual revenue savings for

the Council.

2.0 Proposal Details

- 2.1 The proposal was generated from the Council's aim of being a Smart District and specifically how we could extend use of the Council's new technologically advanced public CCTV system to improve the management of the depot.
- 2.2 As stated, Council has already approved the project in principle. This report provides details of the updated costs and seeks approval from Cabinet to proceed / update the General Fund Capital Programme and Revenue Budget.

3.0 Details of Consultation

Consultation and initial proposals developed and approved as part of Cabinet's Budget Proposals and approved at Council.

4.0 Options and Options Analysis (including risk assessment)

	Option 1: To approve the new CCTV and Access Control system	Option 2: To take no action
Advantages	The introduction of a new CCTV and access control system will improve management arrangements at White Lund Depot and provide ongoing revenue savings.	None
Disadvantages	None	Continuing to operate the same model of security for the Depot will not offer any revenue savings for the Authority. The current system is aging.
Risks	Minimal to the Council's partner (Vodafone) will deliver the solution and project manage the installation. If an alternative provider is required in the future, there may be a need to reconfigure the system in order for it to operate.	Staying with the existing system reduces the efficiency and effectiveness of depot management and is more expensive.

5.0 Officer Preferred Option (and comments)

- 5.1 To approve and deliver the new CCTV and access control system.

6.0 Conclusion

Improving and modernising the security arrangements at White Lund Depot will help futureproof arrangements, increase coverage and offer significant annual revenue savings.

RELATIONSHIP TO POLICY FRAMEWORK

As detailed in the report

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, HR, Sustainability and Rural Proofing):

The Data Protection /General Data Protection Regulations (GDPR) implications have been considered and assessed.

LEGAL IMPLICATIONS

Officers will need to have regard to the Council's responsibilities under the Data Protection and Freedom of Information legislation when installing and using CCTV cameras. This includes having regard to the Information Commissioners' Guidance/code of practice on the use of CCTV cameras. The Council's Information Governance department will need to be consulted with further on the installation and operational use of the cameras.

FINANCIAL IMPLICATIONS

As detailed in the report, Council on 28th February 2018 approved a savings proposal for the extension of CCTV to public buildings, minute 120(2) refers, and indicative revenue savings were included in the base budget projections for 2018/19 and future years.

Further work has now taken place on that proposal and 'firmer' estimates are now available. The following costs/savings are now attributable to this project :-

	2018/19	2019/20	2020/21	2021/22
	£'000	£'000	£'000	£'000
Revenue Budget Allocation	71	65	66	68
Revenue Budget Required	65	36	37	37
 Additional Revenue Saving	 (6)	 (29)	 (29)	 (31)
 Capital Cost (one-off)	 53	 -	 -	 -

It is requested that the 'Invest to Save' reserve is utilised in this instance to fund the up-front capital cost and maximise ongoing revenue savings. For information, the payback period of this proposal falls within 3 years and is therefore in accordance with the Medium Term Financial Strategy (MTFS) / Reserves Policy and advice from the Chief Officer (Resources).

SECTION 151 OFFICER'S COMMENTS The Section 151 Officer has been consulted and has no further comments.	
MONITORING OFFICER'S COMMENTS The monitoring officer has been consulted and has no further comments.	
BACKGROUND PAPERS none	Contact Officer: Mark Davies Telephone: 01524 582401 E-mail: @lancaster.gov.uk Ref: